Charlo Public School District 1 2 3 THE BOARD OF TRUSTEES 1120 4 5 Annual Organization Meeting 6 7 After issuance of election certificates to newly elected trustees, but no later than twenty-five (25) 8 days after the election, the Board shall elect from among its members a Chairperson and a Vice 9 Chairperson to serve until the next annual organizational meeting. If a Board member is unable 10 to continue to serve as an officer, a replacement shall be elected at the earliest opportunity to serve the remainder of the term. In the absence of both the Chairperson and the Vice 11 12 Chairperson, the Board shall elect a Chairperson pro tempore, who shall perform the functions of 13 the Chairperson during the latter's absence. The Clerk shall act as Board secretary. 14 15 The normal order of business shall be modified for the annual organizational meeting by 16 considering the following matters after the approval of the minutes of the previous meeting: 17 18 1. Welcome and introduction of newly elected Board members by the current Chairperson 19 20 2. Swearing in of newly elected trustees 21 22 Call for nominations for Chairperson to serve during the ensuing year 3. 23 24 4. Election of a Chairperson 25 26 5. Assumption of office by the new Chairperson 27 28 Call for nominations for Vice Chairperson to serve during the ensuing year 6. 29 30 7. Election of a Vice Chairperson 31 32 Appointment of a Clerk 8. 33 34 35 36 Legal References: § 20-3-321, MCA Organization and officers 37 § 20-3-322(a), MCA Meetings and quorum 38 Title 1, Chapter 5, Part 6, MCA **Notarial Acts** 39 40 41 Policy History: Adopted on: 42 Reviewed on: 43 44 Revised on: 10/01/15, 12/19/19