

1 **Charlo Public School District**

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3 **BOARD OF TRUSTEES**

1635

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5 Internships

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7 Internship means an agreement between a fully licensed Class 1, 2, or 3 educator, the school
8 district, and a Montana accredited educator preparation program. Internships are permitted in
9 endorsement areas approved by the Board of Public Education.

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11 The Board recognizes the need to provide training opportunities for prospective teachers and
12 administrators. Internships for those in the process of acquiring teaching endorsements and/or
13 administrative credentials shall be considered and approved on an individual basis. The
14 Superintendent or designee involved will review the internship proposal with the candidate and
15 the university representative, much in the same manner as student teachers are assigned.

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17 As part of an internship agreement, the parties must agree to the following:

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19 (a) the intern will complete the requirements for the appropriate endorsement within three years;
20 (b) the school district will provide local supervision and support of the intern; and
21 (c) the accredited educator preparation program will approve the coursework and provide support
22 and periodic supervision.

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24 A superintendent intern shall be supervised throughout the year by a licensed and endorsed
25 superintendent contracted by the district, including participation in, and review of, and written
26 concurrence in all performance evaluations of licensed staff completed by the intern.

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28 An emergency authorization of employment granted by the Superintendent of Public Instruction
29 pursuant to §20-4-111, MCA is not a license; therefore is not eligible for an internship.

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31 Legal Reference: § 20-4-111, MCA Emergency authorization of employment
32 ARM 10.55.602 Definitions
33 ARM 10.55.607 Internships
34 ARM 10.55.702 Licensure and duties of District
35 Administrator – District Superintendent
36 ARM 10.57.412 Class 1 and 2 Endorsements
37 ARM 10.57.413 Class 3 Administrative License

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41 Policy History:

42 Adopted on:

43 Reviewed on:

44 Revised on: 10/01/15