

1 **Charlo School District**

2
3 **INSTRUCTION**

2123

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5 Lesson Plan

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7 To insure proper planning and continuity of instruction, the Board requires that each teacher
8 prepare lesson plans for daily instruction. To facilitate more effective instruction, lesson plans
9 must be prepared and turned in to the principal Monday morning of each week. The format for
10 the lesson plan will be specified by the building principal and will be reviewed on a regular
11 basis. The lesson plan must be readily available, when a substitute teacher is needed.
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15 Policy History:

16 Adopted on:

17 Revised on: