Charlo School District R 1 2 **INSTRUCTION** 2310 3 4 Selection of Library Materials 5 6 The District has libraries in every school, with the primary objective of implementing and 7 supporting the educational program in the schools. It is the objective of these libraries to provide 8 a wide range of materials on all appropriate levels of difficulty, with diversity of appeal and the 9 presentation of different points of view. 10 11 The provision of a wide variety of library materials at all reading levels supports the District's 12 basic principle that the school in a free society assists all students to develop their talents fully so 13 that they become capable of contributing to the further good of that society. 14 15 In support of these objectives, the Board reaffirms the principles of intellectual freedom inherent 16 in the First Amendment of the Constitution of the United States and expressed in the School 17 Library Bill of Rights, endorsed by the American Association of School Librarians in 1969. 18 19 20 Although the Superintendent is responsible for selection of library materials, ultimate responsibility rests with the Board. 21 22 23 The Board, acting through the Superintendent, thereby delegates authority for selection of library 24 materials to the principal in each of the schools. The principal further delegates that authority to the librarian in the school. 25 26 27 28 Legal reference: § 20-4-402(5), MCA Duties of district superintendent or county high 29 30 school principal Trustees' policies for school library § 20-7-203, MCA 31 § 20-7-204, MCA School library book selection 32 33 34 Policy History: Adopted on: 35

Revised on:

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Charlo School District R 1 2 **INSTRUCTION** 2310P 3 4 Selection of Library Materials 5 6 7 Selection of library materials is a professional task conducted by library staff. In selecting 8 library materials, the librarian will evaluate the existing collection; assess curricula needs; examine materials, and consult reputable, professionally prepared selection aids. 9 10 Weeding 11 12 When materials no longer meet criteria for selection, they will be weeded. Weeding is a 13 necessary aspect of selection, since every library will contain works which may have answered a 14 need at the time of acquisition, but which, with the passage of time, have become obsolete, 15 dated, unappealing, or worn out. 16 17 Discarded materials will be clearly stamped: 18 19 "WITHDRAWAL FROM CHARLO PUBLIC SCHOOL LIBRARY" 20 21 22 Materials will be discarded in compliance with § 20-6-604, MCA. When the decision to sell or dispose of library materials is made, the Board will adopt a resolution to sell or otherwise 23 dispose of the material because it is or is about to become abandoned, obsolete, undesirable, or 24 unsuitable for the school purposes of the District. The Board will publish a notice of the 25 resolution in the newspaper of general circulation in Charlo. The resolution may not become 26 effective for fourteen (14) days after notice is published. 27 28 <u>Gifts</u> 29 30 Gift materials may be accepted with the understanding they must meet criteria set for book 31 selection. 32 33 34 35 36 Procedure History: Promulgated on: 37

Revised on:

38 39