

1 **Charlo School District**

3 **INSTRUCTION**

2410

5 High School Graduation Requirements

7 The Board will award a regular high school diploma to every student enrolled in the District who  
8 meets graduation requirements established by the District. The official transcript will indicate  
9 the specific courses taken and level of achievement.

11 The Board will establish graduation requirements which, at a minimum, satisfy those established  
12 by the Board of Public Education (A.R.M. 10.55.904 and 905). Generally, any change in  
13 graduation requirements promulgated by the Board will become effective for the next class to  
14 enter ninth grade. Exceptions to this general rule may be made, when it is determined by the  
15 Board that proposed changes in graduation requirements will not have a negative effect on  
16 students already in grades nine (9) through twelve (12). The Board will approve graduation  
17 requirements as recommended by the Superintendent.

19 To graduate from Charlo High School, a student must have satisfactorily completed all  
20 requirements prior to graduation. Highly unusual exceptions may be considered by the principal,  
21 such as a student exchange program in a recognized school.

23 A student with a disabling condition will satisfy those competency requirements incorporated  
24 into the individualized education program (IEP). Satisfactory completion of the objectives  
25 incorporated in the IEP will serve as the basis for determining completion of a course.

27 A student may be denied participation in graduation ceremonies in accordance with § 20-5-  
28 201(3), MCA. In such instances the diploma will be awarded after the official ceremony has  
29 been held.

33 Legal Reference:	§ 20-5-201, MCA	Duties and sanctions
34	10.55.904, ARM	Basic Education Program Offerings - High School
35	10.55.905, ARM	Graduation Requirements
36	10.55.906, ARM	High School Credit

38 Policy History:

39 Adopted on:

40 Reviewed on:

41 Revised on: 12/18/07

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7 Publication of Graduation Requirements

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9 Prior to registering in high school, each student will be provided with a copy of the current  
10 graduation requirements. Graduation requirements shall also be included in the student  
11 handbook.

12  
13 Credits

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15 Students shall be expected to earn a total of twenty-three (23) units in order to complete  
16 graduation requirements. Special education students who have successfully completed their IEP  
17 leading to completion of high school will be awarded a diploma.

18  
19 Waiver of Requirement

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21 Graduation requirements generally will not be waived under any circumstances. However, in  
22 rare and unique hardship circumstances, the principal may recommend and the Superintendent  
23 approve minor deviation from the graduation requirements.

24  
25 Alternative Programs

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27 Credit toward graduation requirements may be granted for planned learning experiences from  
28 accredited programs, such as summer school, university courses, and correspondence courses.  
29 Credit for work experience may be offered when the work program is a part of and supervised by  
30 the school.

31  
32 All classes attempted at Charlo High School and all acceptable transfer credits shall be recorded  
33 on the transcript. All grades earned, including failures and retakes, shall be recorded as such and  
34 utilized in the calculation of Grade Point Average and class rank. Credit shall be awarded only  
35 once regardless of repetition of the course.

36  
37 Dual Credit

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39 Dual credit allows high schools students to simultaneously earn credit toward both a high school  
40 diploma and college coursework that can lead to a postsecondary degree or certificate, or toward  
41 transfer to another college. The primary purpose of offering dual credit courses is to deliver high  
42 quality, introductory, college level courses to high-performing high school students. The  
43 Charlo School District has dual credit partnerships with [name of post-secondary institutions].  
44 Students interested in dual credit opportunities must meet with their building administration to  
45 determine available options.

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Students should be aware of Montana High School Association on-campus attendance eligibility requirements for activity participation.

#### Honor Roll

A student must have a minimum grade-point average of 3.00 to be placed on the regular honor roll. To qualify for the honor roll, a student must receive a passing grade in all subjects. Specific information regarding honors at graduation is included in the student handbook.

#### Class Rank (Grade Point Average)

Class Rank is compiled from semester grades. Courses not eligible for GPA are designated with an asterisk on the report card.

#### Early Graduation

In accordance with provisions of § 20-9-313, MCA, the ANB of a school may be increased when a high school district provides early graduation for a student who completes graduation requirements in less than eight semesters or the equivalent amount of secondary school enrollment. The increase must be established by the trustees as though the student had attended to the end of the school fiscal year and must be approved, disapproved, or adjusted by the superintendent of public instruction.

The Board hereby authorizes the Superintendent to recommend to the Board for early graduation students who have completed the minimum requirements for graduation in less than eight semesters.

Legal Reference:	§ 20-9-313, MCA	Circumstances under which regular average number belonging may be increased
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#### Procedure History:

Promulgated on:

Revised on: 04/21/15