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3 **ADMINISTRATION**

6210

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5 Principals

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7 Principals are the chief administrators of their assigned schools and are responsible for the day-  
8 to-day operation of their building. The primary responsibility of Principals is the development  
9 and improvement of instruction. The majority of the Principals' time shall be spent on  
10 curriculum and staff development through formal and informal activities, establishing clear lines  
11 of communication regarding the school rules, accomplishments, practices, and policies with  
12 parents and teachers. Principals are responsible for management of their staff, maintenance of  
13 the facility and equipment, administration of the educational program, control of the students  
14 attending the school, management of the school's budget, and communication between the  
15 school and the community. Principals will be evaluated in accordance with ARM  
16 10.55.701(4)(a)(b).  
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20 Legal Reference:      § 20-4-403, MCA      Powers and duties of principal  
21                              10.55.701, ARM      Board of Trustees  
22                              10.55.703, ARM      Licensure and Duties of School Principal  
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24 Policy History:

25 Adopted on:

26 Reviewed on:

27 Revised on:    10/01/15