

4
5 Federal Impact Funds

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7 **Purpose:** The Native American Policies and Procedures listed below are developed and enacted
8 for the express purpose of assuring that:

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10 1. Native American students claimed under section 3(a) participate on an equal basis in the
11 entire school program with all other students served by the Charlo Public Schools
12 (hereinafter referred to as the School);
13
14 2. Applications, evaluations, and program plans are adequately disseminated to the
15 Confederated Salish-Kootenai Tribes, (hereinafter referred to as the Tribes), and parents
16 of Native American students claimed under section 3(a); and
17
18 3. The Tribes, parents of Native American students claimed under section 3(a), and parents
19 of other students served by the School are:
20
21 a. afforded an opportunity to present their views with respect to the P.L. 103-382,
22 Title 8 – Impact Aid application, including the opportunity to make
23 recommendations concerning the needs and education of their students and the
24 ways by which they can assist their students in realizing the benefits to be derived
25 from the educational programs assisted under P.L. 103-382, Title 8 – Impact Aid;
26 and
27 b. actively consulted and involved in the planning and development of programs
28 assisted under P.L. 103-382, Title 8 – Impact Aid; and
29 c. afforded a general opportunity to present their overall views on the educational
30 program, including the operation of such programs and the degree of parental
31 participation allowed.
32
33 4. Charlo Schools recognizes the distinct and unique heritage of Native American students
34 and make every attempt to comply with the guidelines of House Bill 528.
35

36 **Policies and Procedures:**

- 37
38 1. The School, in October of each year, assesses each of its programs, teams, clubs, etc., and
39 records, at a minimum, the total number of students participating, the number of Native
40 American students participating, and the percentage of Native American students
41 participating.
42 2. The Tribes, or their authorized designee, and parents of Native American students served
43 in the School system, are provided with the opportunity to comment on the participation
44 of Native American students on an equal basis in the School program with all other
45 students educated by the School.
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2 Not later than January 1 of each year, the School holds a public meeting for the express purpose
3 of permitting the Tribes and parents of all Native American students the opportunity to:
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- 5 a. comment on the participation of Native American students on an equal basis in
6 the School program with all other students educated by the School;
 - 7 b. receive and review data presented by the School on numbers and percentages of
8 Native American students participating in programs offered by the School and
9 thereby assess the extent to which Native American children participate on an
10 equal basis;
 - 11 c. make recommendations on how the School might modify its education program to
12 allow Native American students to participate on an equal basis;
 - 13 d. provide meaningful input into the planning and development of any education
14 programs that the School is considering for implementation or elimination;
 - 15 e. make recommendations concerning the needs of their children.
 - 16 f. mutually discuss with school personnel ways by which the Tribes and parents can
17 assist their children in realizing the benefits to be derived from all programs
18 offered by the School; and
 - 19 g. present their overall views on the education program in the School, including the
20 operation of the School, the overall effectiveness of the School or its individual
21 programs, and the degree of parental participation allowed.
22
- 23 3. School officials will review school data and comments from tribal officials and parents to
24 assess the extent of Indian children's participation in the education program on an equal
25 basis. If changes to the education program are warranted, the IEC will form a sub-
26 committee for the express purpose of preparing recommendations for modifying the
27 educational program that will ensure equal participation in the program by Native
28 American children.
29
 - 30 4. Dissemination of any materials relevant to matters of concern expressed in these policies
31 may be delivered to the appropriate tribal official's representatives and parents either by
32 mail or direct handout, and not less than thirty (30) days prior to the date of a meeting
33 where formal action is expected to be made on any issue under this agreement.
34
 - 35 5. The School holds its public meeting not less than thirty (30) days prior to the deadline
36 established by the Department of Education for the purpose of reviewing and approving
37 the P.L. 81-874 application and resolving any issues remaining from the previous
38 meeting, i.e., modifications to school education program, opportunity for meaningful
39 input on any relevant issue, and any modifications of school policies and procedures
40 based on input.
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6. The School holds a public meeting at any time during the year when events suggest the need for significant changes, which will affect the delivery of educational services to Indian children.
7. A public meeting may be called by the Tribes or by at least four parents of Indian students for any purpose addressed in the Policies and Procedures regarding P.L. 81-874 by delivering written notice to the School Superintendent. This request must be made to the Superintendent in writing at least two (2) weeks before the date of the requested meeting.
8. All meetings called for any purpose addressed by the Policies and Procedures regarding P.L. 81-874 must meet the requirements of the "Open Meeting" statutes of the State of Montana. (see MC20-3-322)
9. The Trustees retain final authority for the established policies, procedures, and school programs affected by this act.

Grievance process:

The officials or representatives designated by the Tribes and/or parents of Native American children may file or register a complaint or grievance with the School regarding any matter addressed in the Policies and Procedures regarding P.L. 103-382, Title 8 – Impact Aid. The following procedure shall govern such complaint:

Step 1: Step 1 is informal and may be written or verbally expressed to the School Superintendent or the Chairman of the Board of Trustees. The objective is to quickly and informally resolve the matter of concern.

Step 2: If the grievance is not resolved at Step 1, then the grievant may formalize the complaint in writing and submit it to the School Superintendent. The grievance shall state:

- (a) the specific nature of the grievance;
- (b) the specific resolution requested; and
- (c) must be signed by the grievant (s).

The Superintendent will investigate and attempt to resolve the grievance. A written report regarding the decision and/or action of the Superintendent will be sent to all concerned parties within thirty (30) days after the receipt of the Step 2 written grievance.

If the Superintendent does not or cannot resolve the grievance, either party may advance the grievance to Step 3.

1 Step 3: If the grievance is not resolved at Step 2, either party will refer it to Step 3 by presenting
2 a written appeal to the Chairman of the Board of Trustees. Upon receipt of the appeal, the
3 Chairman may place the matter on the agenda of the next regular meeting of the Trustees or at
4 any special meeting if occurring sooner.

5
6 The Board of Trustees will attempt to resolve the grievance. A written report regarding the
7 decision and/or action of the district will be sent to all concerned parties within thirty (30) days
8 after the Trustee meeting in which it was reviewed. The Trustees may request an extension of
9 time in thirty (30) day increments in which to resolve the issue.

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11 If the Trustees do not or cannot resolve the grievance, either party may advance to Step 4.

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13 Step 4: If the grievance is not resolved at Step 3, the grievant refers to Step 4. Step 4 is the
14 Secretary of the Department of Education. Complaint procedures are found in P.L. 81-874
15 subpart C, Section 223.2x.

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19 _____
20 Charlo Board of Trustees
21 Chairman

_____ Date

22
23
24
25
26 _____
27 Indian Education Committee
28 Chairman

_____ Date

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30 Procedure History:

31 Promulgated on:

32 Reviewed on:

33 Revised on: 01/21/2015, 12/20/2016